

LANCASHIRE ASSOCIATION OF LOCAL COUNCILS

Minutes of the 435th meeting of the County Executive Committee of Lancashire Association of Local Councils held virtually on 8 March 2025.

Present – see attendances at Appendix 1

1. Welcome and apologies
2. Election of Chairman to the LALC Executive Committee

Agreed: Cllr Pat Hastings was elected to be the Chair.

3. Election of Vice Chairman to the LALC Executive Committee

Agreed: Cllr Keith Martin was elected to be the Vice Chair.

It was agreed that in advance of the AGM the nominations for Chair & Vice Chair be notified to members.

4. Election of Representatives to outside organisations – see list at Appendix 2

Agreed: Memberships to group were agreed.

5. Election of Representatives to Finance and Management Committee

Agreed: Membership to be Cllrs Pat Hastings Chairman, Keith Martin Vice Chair, Darren Cranshaw, Iain Hamilton, Jacqueline Hampson, Alan Neal, Phil Orme, Gordon Smith.

6. Minutes of the 434th Executive Committee meeting held on 22 June 2024 circulated – to approve

Drafted Minutes of the 80th Annual General Meeting of 2 November 2024 circulated – to action motions

Agreed: The circulated Minutes for 22 June and 2 November 2024 were approved.

7. Matters of update - none
8. Lancashire County Council update

Cllr Martin updated on Bus Services extra funding – KM will draft a query to LCC as to what the plans are to reorganise.

Discussed road maintenance programmed for better weather.

Cllr Smith requested we make sure we carry these forward to after the election, if there is a new member in the seat.

9. LALC Finance & Management Committee meeting - verbal update if required

9.1 Discussion on devolution and how to communicate with our members

Members discussed and updated on any re-organisation items. It was stressed that we need to be at the table when this is discussed as the parish sector representatives. Fylde Area Committee were meeting at the end of April and having the CEO of Fylde attend to discuss. The Consultation process does mention our sector and being involved and our tier will remain after two other tiers have gone.

Members agreed to create a central website page to store information on re-organisation and send links out to members.

10. NALC matters – updates from Cllr Alan Neal & Cllr Iain Hamilton

Cllr had distributed information from NALC and discussed the Finance & Scrutiny functions being split from one to two committees. The decision at the meeting to increase the subscription fee percentage was discussed as the decision was not processed completely transparently or correctly.

Cllr Hamilton informed the last meeting concentrated heavily on Devolution and Re-organisation – such as merging areas, parishing, boundaries. The White Paper was discussed and in particular requesting clarity on consultation with our sector – NALC will persist.

11. Constitution Working Group, reports circulated

11.1 revised constitution for Executive Committee decision

Discussed. It was informed that this can go before an Extra Ordinary meeting of the Members.

Agreed: The revised Constitution was agreed to go on to an Extra Ordinary meeting of the Members.

11.2 revised job roles for Executive Committee decision

Members discussed the proposed revised job roles and recruitment process.

Agreed: The revised were accepted and the recruitment process can begin.

Thanks to Cllrs Hastings, Smith & Cranshaw for this work on the Constitution and latterly the job roles.

Members thought the process or the re-organisation for our sectors will require officer time – the new revised roles takes this work into consideration in the Chief Officer roles.

12. Area Committee and Officer Reports

South Ribble AC – needs a meeting – met such a long time ago. It also needs an Area Secretary.

Pendle & Burnley AC due to meet in March, Cllr Neal stepping down from Area Secretary roles.

Blackburn & Darwen AC needs an Area Secretary, it has been advertised but not taken up. Blackburn Council is very difficult to meet or get to respond.

It was reminded that the remuneration for Area Secretary's increased from 1st April.

Wyre AC is functioning well.

Fylde AC has a meeting arranged with the Fylde CEO attending to discuss the Re-organisation with all the parishes of the area.

Preston AC next meets at the end of March – the Local Plan is a big issue but the devolution and re-organisation may change the situation for the local plans.

Area Committee page on the website needs to be updated but is reliant on information from the AC Secretary's.

Ribble Valley AC – new secretary has improved attendances.

13. Reports from representatives on outside bodies

CPRE – Cllr Martin updated on the status of its current projects.

BKVC – Cllr Orme updated on the awareness campaign and the competition organisers willingness to attend Area Committee meetings. Plaques for the competition winners, a new product has been trialed.

14. Regional Matters

Northern Meeting was cancelled for 4 April.

15. Any other urgent business

Cllr Martin updated on information from SRBC Climate Emergency Committee request for the cut back on Glyphosate usage for weeds – he will monitor.

16. Future meeting arrangements as circulated and listed below

Meetings are listed below. AGM is 1st November. The EGM needs to be programmed.

Debra Platt
Chief Officer

12.20 pm

LALC calendar 2025

Finance & Management Committee Wednesdays at 4.30 to 5.30pm Virtual	LALC Executive Committee Saturdays at 10am virtual unless indicated
Tuesday 7 January 2025	
Wednesday 19 February 2025	
Wednesday 2 April 2025	Saturday 8 March 2025 Exec AGM
Wednesday 14 May 2025	
Wednesday 2 July 2025	Saturday 7 June 2025 Face to face also LALC Spring Conference tbc
Wednesday 13 August 2025	
Wednesday 24 September 2025	Saturday 30 August 2025
Wednesday 3 December 2025	Saturday 1 November 2025 AGM @ LCC conference tbc
	Saturday 13 December 2025

Appendix 1

Lancashire Association of Local Councils			
Attendances at: Executive Committee Meeting Saturday, 8th March 2025			
Organisation/Area	Position	Name	Attend /Apology
Blackburn	Pleasington PC Clerk	Eileen Smith	✓
Blackburn	North Turton PClerk	Jane Smith	✓
Burnley and Pendle	Whitworth TCllr & LALC Vice President	Alan Neal	✓
Burnley and Pendle	Worsthorne-w-Hurstwood PCllr	Mark Jinkinson	
Burnley and Pendle	Whitworth TCllr	Mike Royds	✓
Bolton	Blackrod TCllr	John Price	
Bolton	Westhoughton TCllr	Jack Speight	
Chorley	Brindle PCllr	Darren Cranshaw	✓
Fylde	Treales Roseacre & Wharles PCllr	Gordon Smith	✓
Fylde	Newton with Clifton PCllr	Peter Collins	✓
Fylde	Little Eccleston w Larbreck PCllr	Glyn Stead	✓
Lancaster	Clerk to Morecambe Town Council	Luke Trevaskis	
Preston	Broughton w Amounderness PCllr	Pat Hastings	✓
Ribble Valley	Wiswell RFO, Longridge Clerk	Mike Hill	✓
Ribble Valley	Whalley PCllr	Richard Vickers	✓
Ribble Valley	Simonstone PCllr	Jacqueline Hampson	✓
Ribble Valley	Wiswell PCllr	Stephen Houghton	✓
South Ribble	Much Hoole PCllr & LALC Vice President	Eunice Houghton	✓
South Ribble	Penwortham TCllr	Keith Martin	✓
West Lancashire	Aughton PCllr	Graham Jones	
West Lancashire	Burscough TCllr	Brian Bailey	
Wyre	Stalmine PCllr & LALC Vice President	Phil Orme	✓
Wyre	Catterall PCllr	Jan Finch	A
Wyre	Great Eccleston PCllr	Alan Yates	✓
MALC	Halewood TCllr	Clare Rose	A
MALC	Halewood TCllr	Cllr Iain Hamilton	
MALC	Bold PCllr	Dave Hawley	

Appendix 2

Representatives on outside bodies

OUTSIDE BODY	LALC REP	INFORMATION
Campaign to Protect Rural England	Cllr K Martin	Check with CPRE if we can have more members
Lancashire Best Kept Village Competition Committee	Cllr P Orme	Check with CPRE if we can have more members
Northern Regional Group of Parish Councils and	Updated: LALC Pat Hastings Keith Martin Darren Cranshaw Alan Neal Phil Orme Glyn Stead MALC Cllr Iain Hamilton Debra Platt Gilly Hodgkinson	<i>Check number of members for LALC & MALC</i>
Forest of Bowland Joint Advisory Committee	Stephen Houghton nominated by RVAC	
NALC Council Members LALC MALC	Cllr P Hastings Deputy Cllr A Neal; Cllr I Hamilton; Deputy – Cllr B Arnold	
Lancashire Strategic Hate, Crime and Social Cohesion Partnership		Check these still run
Environment Agency Panel, West Lancs Flooding		Check these still run
Public Rights of Way and Lancs Local Access Forum		Check these still run